



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

April 1, 2025

Heather Rae
Common Ground Sanctuary
1410 South Telegraph
Bloomfield Hills, MI 48302

RE: License #: AL630337378
Resource & Crisis Center
Bldg. 32E
1200 N. Telegraph
Pontiac, MI 48341

Dear Heather Rae:

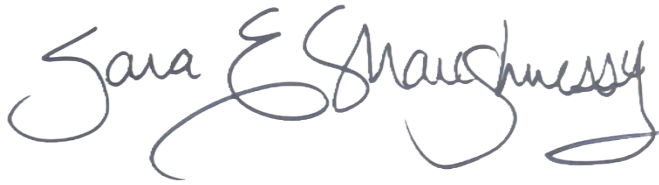
Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the licensee or licensee designee or home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink that reads "Sara E. Shaughnessy". The signature is written in a cursive style with a large, looping initial "S" and a distinct "E" before the last name.

Sara Shaughnessy, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 W. Grand Blvd. Ste 9-100
Detroit, MI 48202 (248) 320-3721

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: AL630337378

Licensee Name: Common Ground Sanctuary

Licensee Address: 1410 South Telegraph
Bloomfield Hills, MI 48302

Licensee Telephone #: (248) 456-8128

Licensee/Licensee Designee: Heather Rae

Administrator:

Name of Facility: Resource & Crisis Center

Facility Address: Bldg. 32E
1200 N. Telegraph
Pontiac, MI 48341

Facility Telephone #: (248) 456-8150

Original Issuance Date: 03/04/2014

Capacity: 16

Program Type: PHYSICALLY HANDICAPPED
DEVELOPMENTALLY DISABLED
MENTALLY ILL

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 02/20/2025

Date of Bureau of Fire Services Inspection if applicable: 12/11/2024

Date of Health Authority Inspection if applicable: NA

No. of staff interviewed and/or observed 6

No. of residents interviewed and/or observed 5

No. of others interviewed [redacted] Role: [redacted]

- Medication pass / simulated pass observed? Yes No If no, explain.
- Medication(s) and medication record(s) reviewed? Yes No If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes No If no, explain.
- Meal preparation / service observed? Yes No If no, explain.
- Fire drills reviewed? Yes No If no, explain.
- Fire safety equipment and practices observed? Yes No If no, explain.
- E-scores reviewed? (Special Certification Only) Yes No N/A If no, explain.
- Water temperatures checked? Yes No If no, explain.
- Incident report follow-up? Yes No If no, explain.
- Corrective action plan compliance verified? Yes CAP date/s and rule/s: R 400.15205, R 400.15205, R 400.15312, R 400.15318, 02/20/2025 N/A
- Number of excluded employees followed-up? N/A
- Variances? Yes (please explain) No N/A
AL 312(1) The facility is allowed to use stock medications.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:	
R 400.15208	Direct care staff and employee records.
	(1) A licensee shall maintain a record for each employee. The record shall contain all of the following employee information: (f) Verification of reference checks.
Direct care staff members, Paige Spitzer-Malik and Mikayla Baska both had only one reference in their employee records. John Buchanan-Finke had no verification of reference checks in his employee record.	
R 400.15318	REPEAT VIOLATION ESTABLISHED. Reference Licensing Study Report dated: 02/23/2023, CAP dated: 03/03/2023. Emergency preparedness; evacuation plan; emergency transportation.
	(5) A licensee shall practice emergency and evacuation procedures during daytime, evening, and sleeping hours at least once per quarter. A record of the practices shall be maintained and be available for department review.
While reviewing fire drills, I found that there were no fire drills conducted in the last quarter of 2023, an evening drill was missed during the third quarter of 2023, and there was a sleep drill missing during the third quarter of 2024.	

IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.



Sara Shaughnessy
Licensing Consultant

04/01/2025

Date